



(Hereinafter referred to as MYP)

COVID Safe Plan

COVID Safe Plan – as@ 1st Jan 2021

All criteria addressed is in accordance with current Victorian State Government guidelines for rehearsal and theatre venues. This COVID Safe Plan has been prepared as annex to the COVID Safe Plans in place at the scheduled rehearsal venue and theatre.

It is our primary focus is to keep to our MYP Community including cast, production team and volunteers safe at all times.

This document is current at the time of publication. Maybe subject to variations/updates dependent on relevant Victorian Government directions.

Compliance to these directions requires this organization to ensure efficient record keeping for contact tracing, Those with mobile phones are to use the rehearsal venue QR code to register you have entered the building on every occasion.

KEY ACTIONS TO STOP THE SPREAD

- Wash your hands often.
- Use hand sanitizer.
- Adhere to social distancing rules.
- Try not to touch your eyes, nose, or mouth.
- Cover your nose and mouth with a tissue when you cough or sneeze.
- Please stay home if you feel unwell, get tested and self-isolate pending results.
- Face coverings must be worn on site for all persons over 12 years of age (if and when directed.)
- All infectious waste disposables are to be placed in the correct waste bin this includes but not limited to; tissues, sanitiser/disinfectant wipes/ disposable face coverings.

ADDITIONAL KEY POINTS

Please see the following website for COVID-19 symptoms: <https://www.dhhs.vic.gov.au/victorian-public-coronavirus-disease-covid-19>

Cast members should not attend the rehearsal venue in any capacity if they feel unwell or have been in close contact with a suspected case of COVID-19.

If found to have any symptoms related to COVID-19 as stated by DHHS, you must:

- Refrain from attending rehearsals
- Get tested
- Self-isolate pending test results
- Medical certificates may be required upon re-entry into the facility.

Vulnerable students with medical conditions who may be at increased risk or those with underlying medical conditions should obtain advice from their doctor before attending rehearsals

GENERAL FACILITY CLEANING AND COVID SAFE PRACTICES

All creatives and crew have completed COVIDSafe Training.

- Cleaning will occur at the end of each day/evening
- Floors throughout the facility will be swept and mopped daily.
- Toilets, sinks, taps, soap dispensers will be wiped and sanitised before and after each rehearsal.
- Light switches, alarm keypad, door handles, doors will be wiped down after each rehearsal.
- Studio doors will remain open where possible & will only be opened/closed by the creatives in that rehearsal venue. Social distancing markers will be placed in the foyer and in the Studio 1 1.5 metres apart.
- Signage will be displayed around the facility to educate and instill good hygiene practice, social distancing reminders and maximum person allowances per space according to the current regulations.
- There are sanitising stations placed throughout the rehearsal venue.
- Records of MYP Community entrances and exits in facility will be kept for trace contacting.
- All cast members, production team and volunteers are to bring their own water bottles and any other required equipment & must take every item with them upon exit.
- The rehearsal venue and theatre have maximum capacity regulations. No extra persons are permitted on site without COVID Marshall approval.

Special needs students are exempt. Carers must adhere to social distancing rules, must use hand sanitizer and wear face covering as Government directions at the time.

ARRIVAL OF CAST

- Cast should arrive dressed in their rehearsal attire and ready for rehearsals.
- Parents/Guardians are to drop off their child at the entrance, whilst maintaining social distancing and not enter the premises please.
- Attendance roles will be diligently marked.
- Inside the building, cast members are to adhere to social distancing rules by using the indication markers on the floor.
- Hand sanitiser will be used on all cast members upon their arrival.
- If a cast member is suspected of being ill, they will be asked to go home immediately and will be safely isolated from other persons.
- All efforts will be applied for studios to maintain air flow.
- Cast members are always to remain 1.5 metres apart by using the distance markers as a guide.

IN REHEARSAL PROTOCOL

- Where possible doors will remain open
- Cast are to start on their marker and remain 1.5 metres apart from others.
- Creatives and crew will remain 1.5m from cast.
- No physical corrections, modifications or spotting will be done.
- Cast and Crew that use the bathroom will need to sanitise their hands before leaving class and upon re-entry into class.

REHEARSAL CONCLUSION

- Cast must take all their belongings with them, any items left behind will have to be discarded.
- Cast members will hand sanitise and be escorted to the exit where parents are to collect them, parents and cast members must maintain social distancing during exit and pick up, even outside of the building.
- Creatives and Crew members will wait until each cast member is collected to ensure Child safety policies and procedures are in place.
Please be on time to pick up your children
- Upon exit of all cast members, each rehearsal venue space will be sanitised and disinfected,
- CREATIVES AND CREW are to also wipe down the stereo, any remote controls, light/fan switches their own personal belongings such as mobile phones and laptops.

REFERENCES

REHEARSAL VENUE COVID PLAN

MTS (Masquerade Talent Studios) COVID Safe Plan

THEATRE COVID PLAN

Click here for the Drum Theatre COVID plan

<https://drum.greaterdandenong.vic.gov.au/venue>

CONTACT

All concerns or queries please contact the Production Office: 0448 228 464

REFERENCES AND GUIDELINES

Australian Government www.australiagov.au

Federal Government www.health.gov.au/covid19-resources

Victorian Government www.dhhs.vic.gov.au/coronavirus-covid-19-daily-update

Safe Work Australia – COVID -19 Resource kit www.safeworkaustralia.gov.au/covid-19-information-workplaces

National COVID-19 www.pmc.gov.au/nccc